

## FIXED BID PROPOSAL

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In a fixed-bid proposal, the project is divided into multiple stages and costs are associated with each stage. Payments are structured around the completion of each stage. The Fixed-Bid Proposal will operate as follows:

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### Stage 1: Initial Consultation and Requirements Gathering

This is the beginning phase where the client is met to fully understand the project requirements and discuss the project scope, goals, deliverables, timeline, and potential challenges. At this stage, all the necessary information to plan the project is gathered.

### Stage 2: Research and Requirements Analysis

At this stage, detailed research is conducted which may be qualitative or quantitative type as the case may be and clients' requirements are evaluated. Leading to the final research outcome.

### Stage 3: Project Planning and Design

Based on the final research outcome, design concept is prepared. Design is further detailed leading to design development, design finalization and good for construction documents/ frameworks/ artworks which are ready for execution. This stage also includes 3D visuals, wire frames, mockups, or conceptual prototypes/ modeling depending on the type of project and stage of design.

### Stage 4: Development or Execution

This is the stage where the actual development or implementation of the project takes place. This stage also includes making a working prototype/ sampling model.

### Stage 5: Testing and Implementation

This stage involves rigorous testing to ensure that the project meets the agreed-upon requirements and functions as expected. Here any issues identified are fixed, and feedback from the client are incorporated. This is then implemented in the first project.

### Stage 6: In Process Monitoring Evaluation

In this stage any issues identified by the client due to operational/ product requirement changes or otherwise are evaluated, monitored, fixed and implemented in the current model or in the forthcoming projects, as the case may be.

### Terms and Conditions:

1. The proposal would commence upon receipt of a Job Order and Payment as per the offer.
2. The proposal does not include Patent research/ indemnity. This needs to be taken up at client's end legal team simultaneously.
3. Forms.design will hold the right to publish (print, magazine, website, competition etc.) the final design post-implementation/ launch of the project.
4. Other terms and conditions will be as per the detailed proposal submitted at the time of project.